

**Broker-Of-Record Letter
(Account Company's Letterhead)**

Date:

Broker Administration
Attn: Doug Hsu
Horizon Blue Cross Blue Shield of New Jersey
3 Penn Plaza East, PP 13E
Newark, New Jersey 07105-2200

Group # _____

Commissions Department:

This will notify you that our company _____ has appointed Master Broker, **Emerson Reid, LLC Broker Code 011749** whose business address is **669 River Drive Ste 305 Elmwood Park, NJ 07407** through its sub-producer, **Ekaterine Papatherapontos, NPN#: 8966605**, whose business address is **208 Newark Pompton TPKE, Little Falls, NJ 07424** as the Broker-Of-Record for our Horizon Blue Cross Blue Shield of New Jersey coverage, effective _____. I further understand that **Ekaterine Papatherapontos** is not an employee of Horizon Blue Cross Blue Shield of New Jersey.

Commission should be paid to our company's new Broker-Of-Record as of the billing cycle date that is the later of the requested month or the month following the date of receipt of the notification by Horizon. **This designation authorizes the release of this group's rate renewal to the broker as our legal agent for acceptance of our group's rate renewal notice. This also authorizes access to the group's information for purposes of performing producer activities, including enrollment transactions on your behalf as of the effective date on this letter. This will remain in effect until we notify you to the contrary.** We agree that any such notice shall apply prospectively to future contract renewals, and represent that the person signing this letter has the legal authority to make this change.

Sincerely,

Name

Sign

Title