



TSYS Merchant Solutions, LLC,

as successor in interest to TSYS Business Solutions, LLC f/k/a TransFirst, LLC
12202 Airport Way, Suite 100 Broomfield CO 80021
Ph: 1-877-209-1360, Option #1
Fax: 303-482-8194

Merchant Information

Merchant ID #: _____ DBA or Legal Name: _____

Taxpayer Identification Number: (Must be 9 digits) _____

Type of Taxpayer Identification: EIN ITIN Social Security Number

Exempt Payee: Yes No 501(c)(3) Tax-exempt: Yes No

Type of Ownership: (Note: Any change to Tax ID or Type of Ownership requires a new merchant application)

Sole Proprietorship, Date of Birth _____ LLC Partnership Ltd Liability Partnership

Government Entity Trust Professional Association Political Organization Public Corporation

Private Corporation Non Profit Corporation Financial Institution Other: _____

A \$15.00 fee is assessed for each ACH Change Form processed unless otherwise agreed.

ACH Information Add/Change

AUTHORIZATION FOR AUTOMATIC FUNDS TRANSFER (ACH): The Merchant Bank is authorized to initiate or transmit automatic debit and/or credit entries and/or check entries to the account(s) identified below. Said authority is granted to Merchant Bank's Processor and their agents.

Please complete the following for each Bank Account Update/Add as needed.

Update: Add: (select all that apply)

All Accounts Monthly Fees (default) Daily Settlement Chargebacks Monthly Billing

Type of Account: Checking Savings General Ledger

BANK NAME:

ROUTING#:

ACCOUNT #:

Update: Add: (select all that apply)

Monthly Fees (default) Daily Settlement Chargebacks Monthly Billing

Type of Account: Checking Savings General Ledger

BANK NAME:

ROUTING #:

ACCOUNT #:

The undersigned certify and affirm, under penalty of perjury, that all changes and/or instructions contained herein have been fully authorized and approved by the Board of Directors or other managing body or person of the Merchant.

Authorized Signer

Merchant/Guarantor Signature: _____ Date: _____

If a change is being made to the authorized signer, please provide the signature and printed name of the current authorized person in this section.

Printed Name: _____

IMPORTANT: If you are currently accepting American Express through a direct relationship with this card brand, please contact them at 1-800-528-5200 to update your banking information. We are unable to effect this change on your behalf. Merchants that are processing American Express through TSYS Merchant Solutions, LLC, as successor in interest to TSYS Business Solutions, LLC, f/k/a TransFirst, no further action is required. If utilizing First Data Leasing please contact them at 1-877-257-2094 to update your banking information. We are unable to effect this change on your behalf.